



## Middletown Christian School Withdrawal/Transfer Form

For the purpose of withdrawing/transferring from Middletown Christian Schools (To be completed by parent/legal custodian/legal guardian/grandparent.

Today's Date: \_\_\_\_\_

Name of Student: \_\_\_\_\_ Grade: \_\_\_\_\_ DOB: \_\_\_\_\_

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Name of Student: \_\_\_\_\_ Grade: \_\_\_\_\_ DOB: \_\_\_\_\_

Last Day of Attendance: \_\_\_\_\_

Name of New School: \_\_\_\_\_

School Address: \_\_\_\_\_

School Phone# \_\_\_\_\_ Fax# \_\_\_\_\_

Reason for Withdrawal: \_\_\_\_\_

Address of New Residence (If Any): \_\_\_\_\_

New/Current Cell # \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I understand that if any outstanding obligations are owed (Fee's, Lunch Account or Books etc.) Middletown Christian Schools, grades and credits will be withheld until fees and charges have been paid.

Student is responsible to remove all items from his/her locker on their last day of attendance. Any items left in the locker will be sent to a local nonprofit organization.

Office Use:

Fee Balance: \_\_\_\_\_

Teachers Notified: Classroom \_\_\_\_\_ Homeroom \_\_\_\_\_ Remove Locker \_\_\_\_\_ Remove Homeroom \_\_\_\_\_ Books Returned \_\_\_\_\_

Counselor Principal \_\_\_\_\_ New District \_\_\_\_\_