

# Middletown Christian Schools



## Parent/Student Orientation



### Vision Statement:

The vision of Middletown Christian Schools is to produce disciples of Jesus Christ who are spiritually, academically, and physically prepared for lifelong service.

### Mission Statement:

Middletown Christian Schools exist to glorify the Lord by serving families, educating students, and encouraging Christlikeness.

# MCS Core Values

**Prayer** is the work of faith that humbly admits the inadequacy of self in accomplishing the mission of the school. Prayer is indispensable, and without prayer this institution is incapable of becoming Christ-like.

**Principle** speaks of the guiding Word of God. Principles, as set forth in the Word of God, form the foundation for faith and practice in becoming Christ-like.

**People** are the ones we serve as a result of our primary devotion to the Lord in prayer and principle. People should be served with consideration of brethren and neighbors as outlined in Scripture and modeled by Jesus Christ. People should be served with the ultimate end of Christlikeness for God's glory.



## 2022-2023 CALENDAR

### AUGUST

9-11 New Teacher Orientation  
 12 Teacher In-Service – **No School**  
 15 Teacher Work Day – **No School**  
 15 New Parent Orientation  
 Teacher Meet & Greet  
 16 Teacher In-Service – **No School**  
 17 School Begins for all students

### SEPTEMBER

5 Labor Day – **No School**  
 16 Teacher In-Service – **No School**  
 19 Progress Reports

### OCTOBER

13 End of First Quarter (42 Days)  
 14 Teacher Record Day – **No School**  
 25 Report Cards

### NOVEMBER

3 Early Dismissal grades K-12 at 12:00.  
 3 Parent-Teacher Conferences  
 2:30-7:00 p.m.  
 4 Parent-Teacher Conferences  
 8:00-12:00 noon – **No School**  
 16 Progress Reports  
 21-25 Thanksgiving Break – **No School**

### DECEMBER

14-16 1<sup>st</sup> Semester Exams – Grades 9-12  
 16 End of the 2<sup>nd</sup> Quarter (40 days)  
 19-30 Christmas Break – **No School**

### JANUARY

2 New Years Break – **No School**  
 12 Report Cards  
 13 Teacher In-Service- **No School**  
 16 Martin Luther King Day – **No School**

### FEBRUARY

3 Progress Reports  
 5 Open House  
 20 President's Day – **No School**

### MARCH

9 End of Third Quarter (46 days)  
 9 Early Dismissal grades K-12 at 12:00  
 9 Parent-Teacher Conferences – 2:30-7:00 p.m.  
 10 Teacher Work Day – **No School**  
 20 Report Cards

### APRIL

3-7 Spring Break – **No School**  
 10 Easter Break – **No School**  
 20 Progress Reports

### MAY

22-24 2<sup>nd</sup> Semester Exams – Grades 9-12  
 23 **Kindergarten Last Day**  
 23 Kindergarten Graduation – 7:00 p.m.  
 24 End of Fourth Quarter (47 days)  
 24 **Last Day for all students**  
 25 Teacher Record Day  
 26 HS Graduation - 7:00 p.m.

\*Dates subject to change if additional days are needed.

## MIDDLETOWN CHRISTIAN SCHOOL UNIFORM DRESS CODE 2022-2023

Shaheen's Uniform Store carries MCS uniforms, their phone number is 513-771-1234, located at 2656 Sharon Road, Sharonville. Some campus wear may be purchased at a retailer of your choice, however, all school uniform options/styles that retailers carry may not be approved wear. Please refer to Shaheen's Uniform Store link on our school website or visit the store in Sharonville.

### MCS Uniform for Girls

- Polo shirt in cotton or polyester/dry-fit - white, light or navy blue
  - No pockets or brand logos
  - No undergarments may be visible, a camisole or tank may be necessary
- White button up Oxford long sleeve shirt WITH embroidered MCS crest
- Classic crewneck cardigan or pullover sweater - navy
- Sweater vest - navy
- Drop waist jumper - blue/gold plaid w/ 2 kick pleat skirt
- Skort - navy (K-5<sup>th</sup> only) (skort must look like a skirt all the way around)
- Plaid pleated skirt - blue/gold plaid
- Leggings or tights: solid colors in navy, black, white or cream, can be worn under plaid skirt
- Shorts under uniform: Shorts are suggested to be worn under skirts.
- Khaki style dress pants, navy or tan (Purchased through Shaheen's Uniform Store)
  - No undergarments may be visible

### MCS Uniform for Boys

- Polo shirt in cotton or polyester/dry-fit - white, light or navy blue (no pockets or brand logos)
- White button up Oxford long sleeve shirt WITH embroidered MCS crest
- Classic crewneck cardigan or pullover sweater - navy
- Sweater vest - navy
- Khaki style dress pants, 4-pocket- navy or tan
  - No raised seam pants and no cargo pants
  - Pants must be worn at the normal waist height
- Uniform shorts - K-5<sup>th</sup> - navy or tan (must be knee length) (Purchased through Shaheen's Uniform Store)

### Uniform Outerwear

Only the following may be worn over polo shirts in classrooms during the school day:

- Classic crewneck cardigan or pullover sweater - navy
- Sweater vest - navy
- MCS dry-fit, quarter-zip pullover in Royal blue, grey, black, white (available to order via Shaheen's Uniform Store or MCS school store)
- MCS full zip jacket (available to order via Shaheen's Uniform Store or MCS school store)
- Crew neck sweatshirt in grey with MCS block letters (purchased via Shaheen's Uniform Store or MCS school store)

### Footwear

Any shoes of your choice, except no flip flops - All sandals must have a back strap.

NOTE: Please consult the handbook for the complete dress code.



Dear Middletown Christian Families,

WG Grinders partners with MySchoolAccount.com for the managing of our lunch service software and payments. MySchoolAccount.com offers you the ability to make deposits directly into your student's account online or via their Mobile App. Here you can track what your children have been eating for the past 30 days, transfer funds between students and have an email reminder sent to you when an account balance gets low. Deposits and payments can be made through ACH (checking/savings) or Credit/Debit Card. We will still accept checks sent to the school (made out to WG Grinders), credit card payments at the register, and cash. Each child's account will be updated in real time, so account balance information will be current daily.

In order to take advantage of this service, you will need to create a parent account. This requires you to:

1. Go to [www.myschoolaccount.com](http://www.myschoolaccount.com).
2. Click "Create Account" on the top menu bar.
3. Fill in the required information on the "Parent Account Sign-Up page."
4. Select **OH** for the state
5. Create a User ID and Password
6. Choose **WG Grinders** from the "School District" drop down menu.
7. Click the "Accept" box, and then click "Signup." An email will be sent to your email address that will contain a "verification code."

After you receive the "verification code" you may begin to add your children's information. To do this, you will need to:

1. Go to [www.myschoolaccount.com](http://www.myschoolaccount.com) and login using your previously created user ID and password.
2. Enter the "verification code" to verify your account and email address.
3. **Begin adding your children's information according to the guidelines provided. You will need each of your children's student ID numbers to add each student (this is the same as their school id). Please add the prefix "MCS" to the beginning of the ID number to locate the account. Ex. MCS00000**
4. After the students are added you will be able to make payments to the student account(s) and view transaction history.

**Note: A parent account can be linked to many children, but a child can only be linked to one parent.**

We urge you to take full advantage of this system by funding your student's account in advance online for use as a declining balance in line.

**\*Note: There will be a per transaction convenience fee of \$2.00 at check out for Checking/Savings and 4.75% for credit/debit. These convenience fees are only associated to financial deposits and not necessarily purchases.**

Note: Any money that was left on your child's account at the end of the 21/22 school year will show up on your new myschoolaccount for the 22/23 school year automatically. There is nothing that you need to do for this to happen. Also, any money that is not spent by the end of the school year will be available the following school year.

Feel free to e-mail me with any questions.

Sincerely,

Mark Jones  
IT Director  
WG Grinders Catering and Cafeteria Operations  
(937) 760-7346  
wggrinders@wggrindersdayton.com

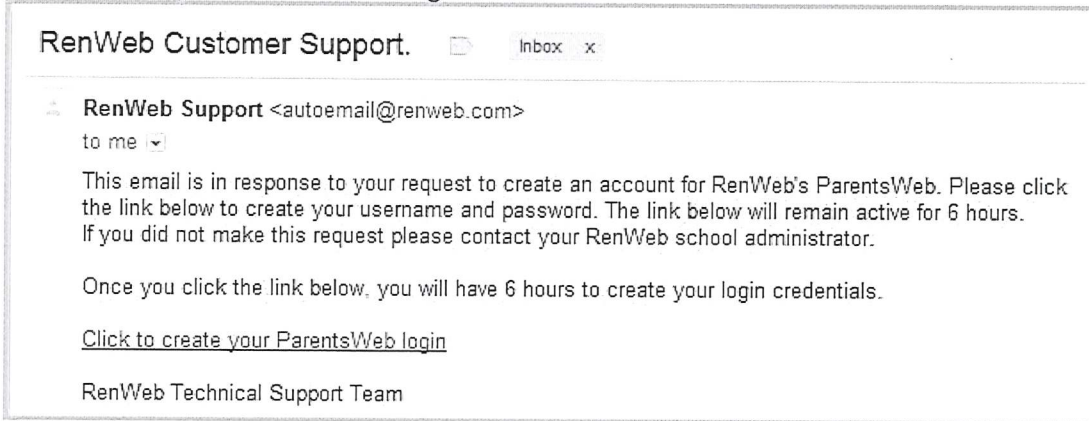
# Accessing ParentsWeb

**RenWeb School Management Software** gives you, the busy parent, an opportunity to get more involved in your child's academic progress and future success – all via the Internet!

**RenWeb's ParentsWeb** is a private and secure parents' portal that will allow parents to view academic information specific to their children, while protecting their children's information from others. You may view your child's grades, attendance, homework as well as other useful school information. You can also communicate with teachers and other school staff online whenever necessary. All you need is an Internet-capable computer.

Here's how to access our easy-to-use **RenWeb ParentsWeb**:

- Make sure that the school has your email address in RenWeb.
- In Internet Explorer, Firefox, or Safari, go to [www.renweb.com](http://www.renweb.com) and click **Logins**.
- Type the school's **District Code** MT-OH
- Click **Create New ParentsWeb Account**.
- Type your email address and click **Create Account**. An email will be sent which includes a link to create your ParentsWeb login. The link is active for 6 hours.



- Select the **Click to Create your ParentsWeb login** link.
- A web browser displays your **Name** and **RenWeb Person ID**.
- Type a **User Name**, **Password**, and **Confirm** the password.

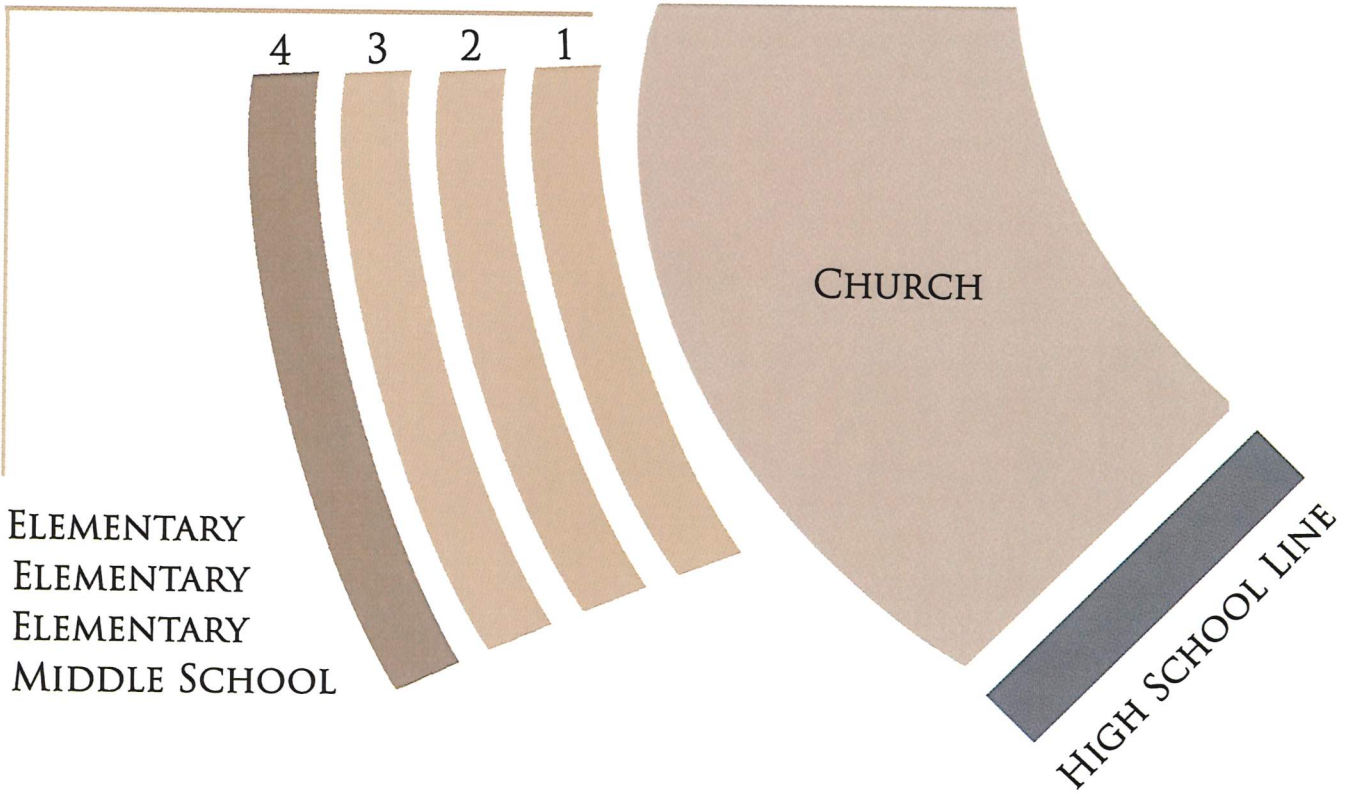
Change/Create Password				
Name	Person ID	User Name	Password	Confirm
Callie Johnston	11519	<input type="text" value="johnston"/>	<input type="password" value="*****"/>	<input type="password" value="*****"/>
<input type="button" value="Save User Name and/or Password"/>				

- Click **Save User Name and/or Password**.  
A message displays at the top of the browser, "**User Name/Password successfully updated.**"

User Name/Password successfully updated.				
<b>Change/Create Password</b>				
<b>Name</b>	<b>Person ID</b>	<b>User Name</b>	<b>Password</b>	<b>Confirm</b>
Callie Johnston	11519	<input type="text" value="cjohnston"/>	<input type="password" value="*****"/>	<input type="text"/>
<input type="button" value="Save User Name and/or Password"/>				

- You may now log in to ParentsWeb using your new User Name and Password.
- ParentsWeb allows you to access:
  - Student attendance and daily grades
  - Progress reports, reports cards
  - Lesson plans and homework
  - School events and lunch calendar





LINE 1: ELEMENTARY  
 LINE 2: ELEMENTARY  
 LINE 3: ELEMENTARY  
 LINE 4: MIDDLE SCHOOL

MIDDLETOWN  
 CHRISTIAN EARLY  
 LEARNING CENTER

SCHOOL



# Middletown Christian Schools Anti-Bullying Policy

## Policy Statement

Middletown Christian Schools prohibits acts of harassment, intimidation, or bullying. A safe school is necessary for students to learn and achieve. Harassment, intimidation, or bullying disrupts students' abilities to learn and therefore will not be tolerated.

## Definition

“Bullying” or “harassment” or “intimidation” (together referred to as “bullying” for purposes of this policy) is any gesture or written, verbal, graphic, or physical act (including electronically transmitted acts – i.e., cyberbullying) exhibited toward another particular student more than once that is reasonably perceived as being dehumanizing, intimidating, hostile, humiliating, threatening, or otherwise likely to cause fear of physical or emotional harm.

Bullying may involve, but is not limited to:

- unwanted repeated teasing
- threatening
- intimidating
- stalking
- cyberstalking
- cyberbullying
- physical violence
- sexual, religious, or racial harassment
- public humiliation
- destruction of property

- rumor or spreading of falsehoods

### Reporting an Incident of Bullying

Students may report complaints of bullying (whether directed toward themselves or others) to any faculty or staff member. All faculty and staff members must report, in writing, all allegations of bullying to the principal (Form AB-1). The principal must document, in writing, all complaints regarding bullying in order to ensure that problems are addressed appropriately and in a timely manner. Reporting incidents of bullying may be done anonymously (Form AB-2). Witnesses to the bullying incident are encouraged to fill out a report as well (Form AB-3).

### Investigation

The principal is responsible for determining whether an alleged act is in violation of this policy.

The principal shall conduct a prompt, thorough and complete investigation of the alleged incident. The principal will maintain a record of each investigation regarding bullying.

The parents of the students involved shall receive notice from the school on the outcome of the investigation

### Consequences

The following factors will be considered in determining the appropriate response to students that commit one or more acts of bullying:

- age, development, and maturity levels of the parties involved
- degree of harm
- surrounding circumstances

- nature of the behavior
- past incidences or continuing patterns of behavior
- relationships between the parties involved
- context in which the alleged incident(s) occurred

The following are examples of possible consequences should allegations of bullying prove true:

- admonishment/counseling/parent conference
- temporary removal from the classroom
- loss of privileges
- after-school detention
- in-school suspension
- out-of-school suspension
- expulsion
- legal action

## Prevention

Middletown Christian Schools desires to prevent instances of bullying before they happen and relies upon the following to do so:

- the Word of God (Bible curriculum)
- classroom instruction (Health, Bible)
- classroom visits/instruction by the school principal or designee
- annual training for school employees