

# **Middletown Christian Schools**



## **Parent/Student Orientation**



**Vision Statement:**

The vision of Middletown Christian Schools is to produce disciples of Jesus Christ who are spiritually, academically, and physically prepared for lifelong service.

**Mission Statement:**

Middletown Christian Schools exist to glorify the Lord by serving families, educating students, and encouraging Christlikeness.

# MCS Core Values

**Prayer** is the work of faith that humbly admits the inadequacy of self in accomplishing the mission of the school. Prayer is indispensable, and without prayer this institution is incapable of becoming Christ-like.

**Principle** speaks of the guiding Word of God. Principles, as set forth in the Word of God, form the foundation for faith and practice in becoming Christ-like.

**People** are the ones we serve as a result of our primary devotion to the Lord in prayer and principle. People should be served with consideration of brethren and neighbors as outlined in Scripture and modeled by Jesus Christ. People should be served with the ultimate end of Christlikeness for God's glory.



## 2023-2024 CALENDAR

### AUGUST

8-10 New Teacher Orientation  
 11 Teacher In-Service – **No School**  
 14 Teacher Work Day – **No School**  
 14 New Parent Orientation  
 Teacher Meet & Greet  
 15 Teacher In-Service – **No School**  
 16 School Begins for all students

### SEPTEMBER

4 Labor Day – **No School**  
 15 Progress Reports

### OCTOBER

11 End of First Quarter (42 Days)  
 12-13 Fall Break (Teacher in-service/Teacher  
 Record Day) – **No School**  
 23 Report Cards

### NOVEMBER

2 Early Dismissal grades K-12 at 12:00.  
 2 Parent-Teacher Conferences  
 2:30-7:00 p.m.  
 3 Parent-Teacher Conferences  
 8:00-12:00 noon – **No School**  
 13 Progress Reports  
 20-24 Thanksgiving Break – **No School**

### DECEMBER

15, 18-19 1<sup>st</sup> Semester Exams – Grades 9-12  
 19 End of the 2<sup>nd</sup> Quarter (42 days)  
 20-29 Christmas Break – **No School**

### JANUARY

1-3 New Years Break – **No School**  
 11 Report Cards  
 12 Teacher In-Service- **No School**  
 15 Martin Luther King Day – **No School**

### FEBRUARY

4 Open House  
 5 Progress Reports  
 19 President's Day – **No School**

### MARCH

7 End of Third Quarter (44 days)  
 7 Early Dismissal grades K-12 at 12:00  
 8 Parent-Teacher Conferences – 2:30-  
 7:00 p.m.  
 8 Teacher Work Day – **No School**  
 18 Report Cards  
 29 Easter Break

### APRIL

1-5 Spring Break – **No School**  
 18 Progress Reports  
 22-26 IOWA testing for grades K-12

### MAY

20-22 2<sup>nd</sup> Semester Exams – Grades 9-12  
 21 **Kindergarten Last Day**  
 21 Kindergarten Graduation – 7:00 p.m.  
 22 End of Fourth Quarter (47 days)  
 22 **Last Day for all students**  
 23 Teacher Record Day  
 24 HS Graduation - 7:00 p.m.

\*Dates subject to change if additional days are needed.



## MIDDLETOWN CHRISTIAN SCHOOL UNIFORM DRESS CODE

Shaheen's Uniform Store carries MCS uniforms, their phone number is (513) 771-1234, located at 2656 Sharon Road, Sharonville. Some campus wear may be purchased at a retailer of your choice, however, all school uniform options/styles that retailers carry may not be approved wear. Please refer to Shaheen's Uniform Store link on our school website or visit the store in Sharonville.

\*Gently used uniform clothes can be exchanged on the Facebook page: MCS Parents Uniform Sale

### MCS Uniform for Girls

- Polo shirt in cotton or polyester/dry-fit – white, light or navy blue
  - No pockets or brand logos
  - No undergarments may be visible, a camisole or tank may be necessary
- White button up Oxford long sleeve shirt WITH embroidered MCS crest
- Classic crewneck cardigan or pullover sweater – navy
- Sweater vest – navy
- Drop waist jumper – blue/gold plaid w/ 2 kick pleat skirt
- Skort – navy (K-5<sup>th</sup> only) (skort must look like a skirt all the way around)
- Plaid pleated skirt – blue/gold plaid
- Leggings or tights can be worn under skirts
- Shorts under uniform: Shorts are suggested to be worn under skirts.
- Khaki style dress pants, navy or tan
  - No undergarments may be visible

### MCS Uniform for Boys

- Polo shirt in cotton or polyester/dry-fit – white, light or navy blue (no pockets or brand logos)
- White button up Oxford long sleeve shirt WITH embroidered MCS crest
- Classic crewneck cardigan or pullover sweater – navy
- Sweater vest – navy
- Khaki style dress pants, 4-pocket– navy or tan
  - No raised seam pants and no cargo pants
  - Pants must be worn at the normal waist height
- Uniform shorts - K-5<sup>th</sup> - navy or tan (must be knee length) (Purchased through Shaheen's Uniform Store)

### Uniform Outerwear

Only the following may be worn over polo shirts in classrooms during the school day:

- Classic crewneck cardigan or pullover sweater – navy
- Sweater vest - navy
- MCS dry-fit, quarter-zip pullover in Royal blue, grey, black, white (available to order via Shaheen's Uniform Store or MCS school store)
- MCS full zip jacket (available to order via Shaheen's Uniform Store or MCS school store)
- Crew neck sweatshirt in grey with MCS block letters (purchased via Shaheen's Uniform Store or MCS school store)

### Footwear

Any shoes of your choice, except no flip flops – All sandals must have a back strap.

~Every Friday is **Spirit Wear Day** at MCS! Students *must wear uniform bottoms* but are permitted to wear any professionally made MCS t-shirt, hoodie or sweatshirt.

NOTE: Please consult the handbook for the complete dress code.



Dear Middletown Christian Families,

WG Grinders partners with MySchoolAccount.com for the managing of our lunch service software and payments. MySchoolAccount.com offers you the ability to make deposits directly into your student's account online or via their Mobile App. Here you can track what your children have been eating for the past 30 days, transfer funds between students and have an email reminder sent to you when an account balance gets low. Deposits and payments can be made through ACH (checking/savings) or Credit/Debit Card. We will still accept checks sent to the school (made out to WG Grinders), credit card payments at the register, and cash. Once your account is set up, each child's account will be updated in real time throughout the year. This means your account balance information will be current daily. Also, Grinders will add a 10% bonus to all deposits made till August 18 before the end of the school day. This is a great opportunity that we hope many of our families take advantage of before the deadline.

In order to take advantage of this service, you will need to create a parent account. This requires you to:

1. Go to [www.myschoolaccount.com](http://www.myschoolaccount.com).
2. Click "Create Account" on the top menu bar.
3. Fill in the required information on the "Parent Account Sign-Up page."
4. Select **OH** for the state.
5. Create a User ID and Password.
6. Choose **WG Grinders** from the "School District" drop down menu.
7. Click the "Accept" box, and then click "Signup." An email will be sent to your email address that will contain a "verification code."

After you receive the "verification code" you may begin to add your children's information. To do this, you will need to:

1. Go to [www.myschoolaccount.com](http://www.myschoolaccount.com) and login using your previously created user ID and password.
2. Enter the "verification code" to verify your account and email address.
3. **Begin adding your children's information according to the guidelines provided. You will need each of your children's student ID numbers to add each student (this is the same as their school id). Please add the prefix "MC" to the beginning of the ID number. Ex. MC123456.**
4. After the students are added you will be able to make payments to the student account(s) and view transaction history.

**Note: A parent account can be linked to many children, but a child can only be linked to one parent.**

**\*Note: There will be a per transaction convenience fee of \$2.00 at check out for Checking/Savings and 4.75% for credit/debit. These convenience fees are only associated to financial deposits and not necessarily purchases.**

Note: Any money that was left on your child's account at the end of the 22/23 school year will show up on your new myschoolaccount for the 23/24 school year automatically. There is nothing that you need to do for this to happen. Also, any money that is not spent by the end of the school year will be available for the following school year.

Feel free to e-mail me with any questions.

Sincerely,  
Mark Jones  
IT Director  
WG Grinders Catering and Cafeteria Operations  
(937) 760-7346  
[wgrinders@wgrindersdayton.com](mailto:wgrinders@wgrindersdayton.com)



Dear Parents/Guardians,

FACTS Family Portal is a private and secure parents' portal that will allow parents to view academic information specific to their children, while protecting their children's information from others. You may view your child's grades, attendance, homework as well as other useful school information. You can also communicate with teachers and other school staff online whenever necessary. You will access your FACTS account via FACTS Family Portal. You will find the Family Portal link on the school website or by following the steps below:

### **FACTS Family Portal Login Instructions**

- Please go to the website <https://www.factsmgt.com/>
- Click on "Parent Log In" at the top, then "FACTS Family Portal"
- If you already have an account, enter district code, username, and password, and click Login. (An account was setup during Admissions for your finances).
- Create New Family Portal Account if you have not set this up yet (This is applicable only if you are using a different email to setup an additional account).
- Enter the email address that received this email, and our District Code.

Our District Code is **MT-OH**

- You will receive an email from SIS Customer Support containing a link that will allow you to create your username and password. For security purposes the link will remain active for six hours.
- Please click on the link. A Change/Create Password screen will open. You may use the default username provided or create a new username. Then type in your desired password into the Password field and Confirm Field
- Click on the Save Username and/or Password button.
- Close the window.
- Log into FACTS Family Portal as instructed above.

Thank you for your continued loyalty and support for Middletown Christian. We depend on your support in our efforts to provide the highest quality of education for your children. Your continued support and cooperation are appreciated, as we remain committed to our mission.

Sincerely,

MCS Administration

Lifetouch

# PICTURE DAY IS COMING!

¡YA LLEGA EL DÍA DE LA FOTO!

**Tuesday, August 29, 2023**  
**\ martes, 29 de agosto, 2023**

Middletown Christian School

Pre-order today  
on [mylifetouch.com](https://mylifetouch.com)  
with your Student ID  
or Picture Day ID:

EVTXS84KX



Scan to order!

Encarga de manera anticipada hoy en [mylifetouch.com](https://mylifetouch.com) con tu ID de estudiante o la ID del Día de la Foto. ¡Echa un vistazo para encargar!

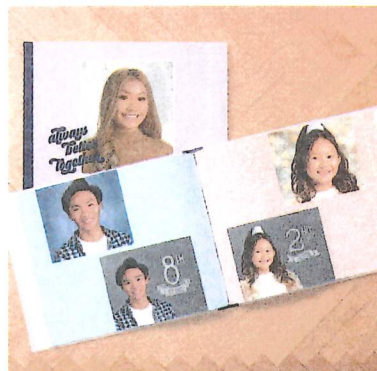


Shutterfly

## A SPECIAL OFFER

Order pictures on  
[mylifetouch.com](https://mylifetouch.com)  
Enjoy a **FREE 8x11 photo book** from Shutterfly\*

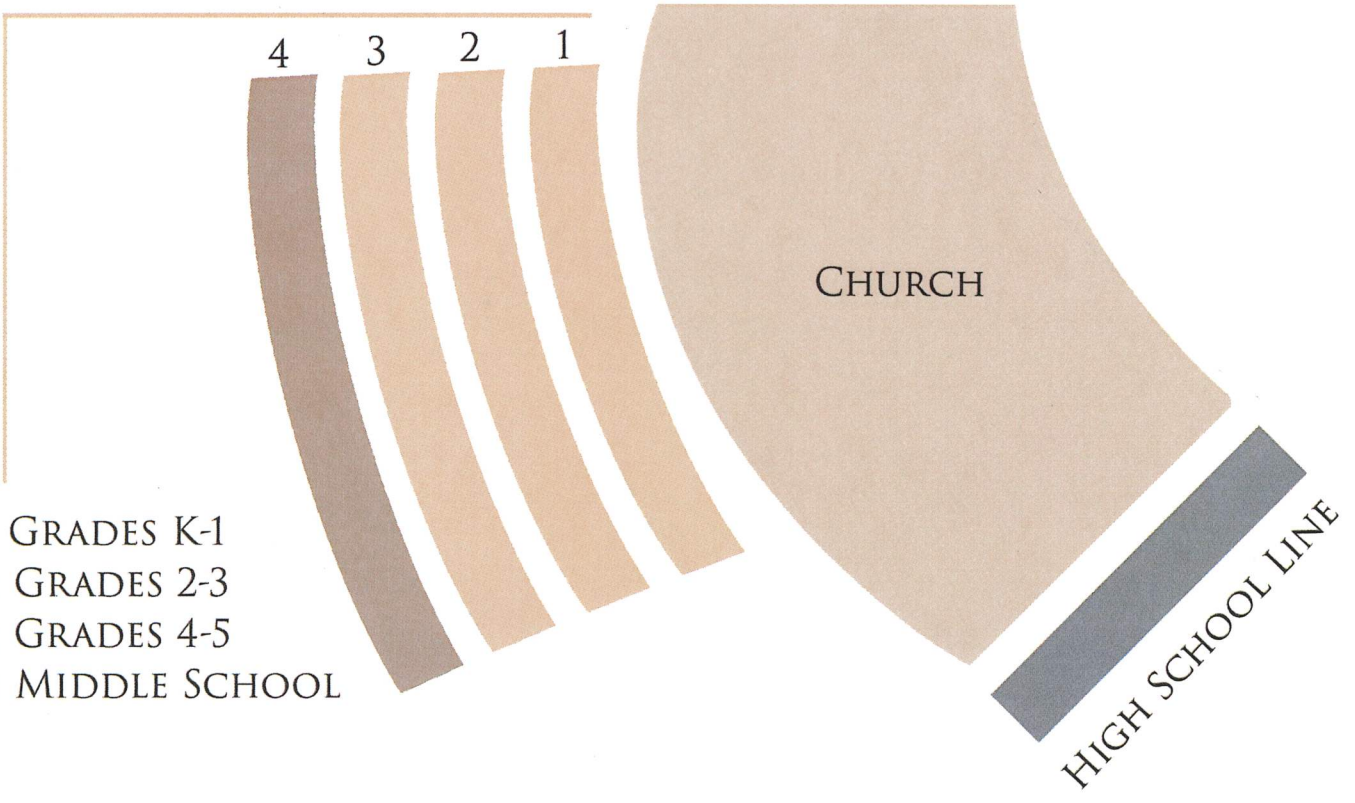
\*Offer expires April 30, 2024. Taxes, shipping and handling may apply. Other restrictions apply. Learn more at [lifetouch.com/K12GWP](https://lifetouch.com/K12GWP)



UNA OFERTA ESPECIAL. Encarga fotos en [mylifetouch.com](https://mylifetouch.com)  
Disfruta de un álbum fotográfico de Shutterfly\* de 8x11 GRATIS  
\*La oferta vence el 30 de abril de 2024. Se pueden aplicar cargos por impuestos, envío y manejo. Se aplican otras restricciones. Conoce algo más en [lifetouch.com/K12GWP](https://lifetouch.com/K12GWP)

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- LINE 1: GRADES K-1
- LINE 2: GRADES 2-3
- LINE 3: GRADES 4-5
- LINE 4: MIDDLE SCHOOL

MIDDLETOWN  
CHRISTIAN EARLY  
LEARNING CENTER

SCHOOL



# Middletown Christian Schools Anti-Bullying Policy

## Policy Statement

Middletown Christian Schools prohibits acts of harassment, intimidation, or bullying. A safe school is necessary for students to learn and achieve. Harassment, intimidation, or bullying disrupts students' abilities to learn and therefore will not be tolerated.

## Definition

"Bullying" or "harassment" or "intimidation" (together referred to as "bullying" for purposes of this policy) is any gesture or written, verbal, graphic, or physical act (including electronically transmitted acts – i.e., cyberbullying) exhibited toward another particular student more than once that is reasonably perceived as being dehumanizing, intimidating, hostile, humiliating, threatening, or otherwise likely to cause fear of physical or emotional harm.

Bullying may involve, but is not limited to:

- unwanted repeated teasing
- threatening
- intimidating
- stalking
- cyberstalking
- cyberbullying
- physical violence
- sexual, religious, or racial harassment
- public humiliation
- destruction of property

- rumor or spreading of falsehoods

### Reporting an Incident of Bullying

Students may report complaints of bullying (whether directed toward themselves or others) to any faculty or staff member. All faculty and staff members must report, in writing, all allegations of bullying to the principal (Form AB-1). The principal must document, in writing, all complaints regarding bullying in order to ensure that problems are addressed appropriately and in a timely manner. Reporting incidents of bullying may be done anonymously (Form AB-2). Witnesses to the bullying incident are encouraged to fill out a report as well (Form AB-3).

### Investigation

The principal is responsible for determining whether an alleged act is in violation of this policy.

The principal shall conduct a prompt, thorough and complete investigation of the alleged incident. The principal will maintain a record of each investigation regarding bullying.

The parents of the students involved shall receive notice from the school on the outcome of the investigation

### Consequences

The following factors will be considered in determining the appropriate response to students that commit one or more acts of bullying:

- age, development, and maturity levels of the parties involved
- degree of harm
- surrounding circumstances

- nature of the behavior
- past incidences or continuing patterns of behavior
- relationships between the parties involved
- context in which the alleged incident(s) occurred

The following are examples of possible consequences should allegations of bullying prove true:

- admonishment/counseling/parent conference
- temporary removal from the classroom
- loss of privileges
- after-school detention
- in-school suspension
- out-of-school suspension
- expulsion
- legal action

### Prevention

Middletown Christian Schools desires to prevent instances of bullying before they happen and relies upon the following to do so:

- the Word of God (Bible curriculum)
- classroom instruction (Health, Bible)
- classroom visits/instruction by the school principal or designee
- annual training for school employees



Please follow link for [MCS Student Handbook 2023-2024](#)