

Middletown Christian Schools



Parent/Student Orientation



Vision Statement:

The vision of Middletown Christian Schools is to produce disciples of Jesus Christ who are spiritually, academically, and physically prepared for lifelong service.

Mission Statement:

Middletown Christian Schools exist to glorify the Lord by serving families, educating students, and encouraging Christlikeness.

MCS Core Values

Prayer is the work of faith that humbly admits the inadequacy of self in accomplishing the mission of the school.

Prayer is indispensable, and without prayer this institution is incapable of becoming Christ-like.

Principle speaks of the guiding Word of God. Principles, as set forth in the Word of God, form the foundation for faith and practice in becoming Christ-like.

People are the ones we serve as a result of our primary devotion to the Lord in prayer and principle. People should be served with consideration of brethren and neighbors as outlined in Scripture and modeled by Jesus Christ. People should be served with the ultimate end of Christlikeness for God's glory.



2024-2025 CALENDAR

AUGUST

6-8	New Teacher Orientation
9	Teacher In-Service – No School
12	Teacher Work Day – No School
12	New Parent Orientation Teacher Meet & Greet
13	Teacher In-Service – No School
14	School Begins for all students

SEPTEMBER

2	Labor Day – No School
13	Progress Reports

OCTOBER

9	End of First Quarter (42 Days)
10-14	Fall Break (Teacher in-service/Teacher Record Day) – No School
22	Report Cards

NOVEMBER

7	Early Dismissal grades K-12 at 12:00.
7	Parent-Teacher Conferences 2:30-7:00 p.m.
8	Parent-Teacher Conferences 8:00-12:00 noon – No School
15	Progress Reports
25-29	Thanksgiving Break – No School

DECEMBER

18-20	1 st Semester Exams – Grades 9-12
20	End of the 2 nd Quarter (44 days)
23-31	Christmas Break – No School

JANUARY

1-3	New Years Break – No School
10	Report Cards
17	Teacher In-Service- No School
20	Martin Luther King Day – No School

FEBRUARY

2	Open House
4	Progress Reports
17	President's Day – No School

MARCH

6	End of Third Quarter (42 days)
6	Early Dismissal grades K-12 at 12:00
6	Parent-Teacher Conferences – 2:30-7:00 p.m.
7	Teacher Work Day – No School
17	Report Cards
24-28	Spring Break – No School

APRIL

16	Progress Reports
18 & 21	Easter Break – No School
28-30	IOWA testing for grades K-12

MAY

1-2	IOWA testing for grades K-12
19-21	2 nd Semester Exams – Grades 9-12
20	Kindergarten Last Day
20	Kindergarten Graduation – 7:00 p.m.
21	End of Fourth Quarter (46 days)
21	Last Day for all students
22	Teacher Record Day
23	HS Graduation - 7:00 p.m.

*Dates subject to change if additional days are needed.



MIDDLETOWN CHRISTIAN SCHOOL UNIFORM DRESS CODE

Shaheen's Uniform Store carries MCS uniforms, their phone number is (513) 771-1234, located at 2656 Sharon Road, Sharonville. Some campus wear may be purchased at a retailer of your choice, however, all school uniform options/styles that retailers carry may not be approved wear. Please refer to Shaheen's Uniform Store link on our school website or visit the store in Sharonville.

*Gently used uniform clothes can be exchanged on the Facebook page: MCS Parents Uniform Sale

MCS Uniform for Girls

- Polo shirt in cotton or polyester/dry-fit – white, light or navy blue
 - No pockets or brand logos
 - No undergarments may be visible, a camisole or tank may be necessary
- White button up Oxford long sleeve shirt WITH embroidered MCS crest
- Classic crewneck cardigan or pullover sweater – navy
- Sweater vest – navy
- Drop waist jumper – blue/gold plaid w/ 2 kick pleat skirt
- Skort – navy (K-5th only) (skort must look like a skirt all the way around)
- Plaid pleated skirt – blue/gold plaid
- Leggings or tights can be worn under skirts
- Shorts under uniform: Shorts are suggested to be worn under skirts.
- Khaki style dress pants, navy or tan
 - No undergarments may be visible

MCS Uniform for Boys

- Polo shirt in cotton or polyester/dry-fit – white, light or navy blue (no pockets or brand logos)
- White button up Oxford long sleeve shirt WITH embroidered MCS crest
- Classic crewneck cardigan or pullover sweater – navy
- Sweater vest – navy
- Khaki style dress pants, 4-pocket– navy or tan
 - No raised seam pants and no cargo pants
 - Pants must be worn at the normal waist height
- Uniform shorts - K-5th - navy or tan (must be knee length) (Purchased through Shaheen's Uniform Store)

Uniform Outerwear

Only the following may be worn over polo shirts in classrooms during the school day:

- Classic crewneck cardigan or pullover sweater – navy
- Sweater vest - navy
- MCS dry-fit, quarter-zip pullover in Royal blue, grey, black, white (available to order via Shaheen's Uniform Store or MCS school store)
- MCS full zip jacket (available to order via Shaheen's Uniform Store or MCS school store)
- Crew neck sweatshirt with MCS branding (purchased via Shaheen's Uniform Store or MCS school store)

Footwear

Any shoes of your choice, except no flip flops – All sandals must have a back strap.

~Every Friday is **Spirit Wear Day** at MCS! Students *must wear uniform bottoms* but are permitted to wear any professionally made MCS t-shirt, hoodie or sweatshirt.

NOTE: Please consult the handbook for the complete dress code.



New Cafeteria Software for 24/25 School Year

Dear Families,

Starting June 12, 2024, WG Grinders Cafeteria Operations will partner with Meal Magic for the managing of our lunch service software and online payments. Our previous provider, Myschoolaccount.com, sold their software and payment system to Meal Magic. The myschoolaccount.com payment portal will no longer be able to take payments after June 6, 2024. The new payment portal will not begin taking payments until the end of June. This will allow WG Grinders Cafeteria Operations time to transfer all balances to the new software.

I am attaching an information sheet that will guide you through the setup process. The Family Portal for Meal Magic is very user-friendly and will allow you to transfer funds between siblings, set daily spending limits, and limit the purchase of certain items. You will need to add the prefix, "90" to ID number in order to locate the account

Parents will need to sign up for the new payment portal at <https://wggrinders.familyportal.cloud/>

Note: Any money that was left on your child's account at the end of the school year will show up on your on your child's account for the next school year automatically. There is nothing that you need to do for this to happen.

Feel free to e-mail me with any questions.

Sincerely,

Mark Jones
IT Director
WG Grinders Catering and Cafeteria Operations
(937) 760-7346
wggrinders@wggrindersdayton.com

What is Meal Magic Family Portal?

Meal Magic Family Portal combines features that previously were available elsewhere but required you to visit multiple websites. Now, all food service activity can be accessed through a single site.

You can use Family Portal to view balances, see account and purchase histories, make deposits, transfer money among family members, set parental controls, apply for meal benefits, complete household information reports, and order meals. Some schools might not offer all of these features.

Registration Tips

Before registering, add *.familyportal.cloud as a safe domain email sender in your email app. If you think you did not receive an email, try looking in your spam folder. If it's there, be sure to mark it as safe for future email messages.

If you get a message about not being able to access your account, try using the **I forgot my passphrase** option under **My Account**.

Registering (Creating an Account)

Each school district has its own Family Portal web address. You will need to create an account at each one you need to access. Our portal address is wggrinders.familyportal.cloud

Registering an account has two parts. In the first part, you will be asked to enter your email address and agree to the site's Terms of Use and Privacy Policy, after which an email will be sent to you.

Email is sent to confirm that you have access to the address you used. If you click the link that is in the email, you will be returned to Family Portal to complete the second part of registration, which entails entering your real name and setting a passphrase to protect your account.

Registrations must be completed within 20 minutes. If you take too long, you will need to click the **I need to unlock my account** option.

1. Click **My Account**.
2. Click **I need to register as a Family Portal user**.
3. Enter your email address for the **Username**.
4. Click **Next**.
5. Read and **Accept** the Terms of Use and Privacy Policy.
6. Check your email for activation instructions.
7. Click the link in the activation email.
8. Enter your first and last name and set a passphrase.
9. Click **Submit**.

Important Note About Passphrases

A passphrase is like a password but usually is longer and has fewer restrictions on format. Your passphrase will be tested against a database of passwords known to have been compromised on other websites and will be rejected if a match is found.

*For security, **never** use the same passphrase on more than one website, and **never** share your passphrase with anyone, including your district or our support team. Treat it as highly confidential.*

My Account

After successfully completing registration, you will use **My Account** whenever you want to access your account.

If you have forgotten your passphrase, enter your Username and click **I forgot my passphrase**.

Adding Family Members / Pending Approvals

When logged into Family Portal, you will have the ability to add family members to your account by using the **Add Person** button. Minimally,

you will need to know the ID Number assigned by the school to the person along with the person's first and last name. **You will need to add the prefix, "90" to the ID number.**

Before you can access information for a person attached to your account, your school district must approve your access to them. Once approved, you will be able to see balances, settings, and histories.

Removing Family Members

To remove a family member using a smart device, swipe left on the member's name and then click the trashcan icon. On a PC, hover your mouse over the name to reveal the trashcan.

Adding Money for Family Members

When you are logged into your account, click the **Deposit** button when you want to add money for family members. Enter an amount for each person you want to give money and then click **Check-Out** to see your payment options. Click the payment method you want to use, provide the requested information, and click the **Pay** button.

Transfer Money, See History, Change Settings

Touch or click a family member on the **My Account** page if you want to transfer money from that person to another on your account, or if you want to view account history including purchases, or if you want to set parental controls (if allowed by the district).

Low-Balance Reminder Email

If you would like to receive email notifications when a family member's account balance is running low, click the Notifications button on the My Account screen. Uncheck the first box if it is checked, and then check the second box. Set a dollar amount (\$0, \$5, \$10, \$15, \$20 ... up to \$50). An email will be sent when a balance reaches or goes below the amount you set. Reminders repeat every three days as necessary.

How-To Videos

Click the **How-To Videos** button if you want to view videos about using Family Portal. [Family Portal \(spotlightr.com\)](http://familyportal.spotlightr.com)

More Information and Who to Call for Help

Your information is saved with your school's private data and is not accessible by Meal Magic Corporation. Our support team cannot view your account or any person connected to it. You must contact your school if you have questions about your family members. Please contact WG Grinders at wggrinders@wggrindersdayton.com for additional information or assistance.

Money does not flow through Meal Magic Corporation. You must contact your district about duplicate payments, refunds, or anything related to account balances. Each school district is independent of others and, therefore, is unable to transfer balances to other school districts.

For your protection, no credit card or banking information is stored by Meal Magic Family Portal.



Dear Parents/Guardians,

FACTS Family Portal is a private and secure parents' portal that will allow parents to view academic information specific to their children, while protecting their children's information from others. You may view your child's grades, attendance, homework as well as other useful school information. You can also communicate with teachers and other school staff online whenever necessary. You will access your FACTS account via FACTS Family Portal. You will find the Family Portal link on the school website or by following the steps below:

FACTS Family Portal Login Instructions

- Please go to the website <https://www.factsmgt.com/>
- Click on "Parent Log In" at the top, then "FACTS Family Portal"
- If you already have an account, enter district code, username, and password, and click Login. (An account was setup during Admissions for your finances).
- Create New Family Portal Account if you have not set this up yet (This is applicable only if you are using a different email to setup an additional account).
- Enter the email address that received this email, and our District Code.

Our District Code is **MT-OH**

- You will receive an email from SIS Customer Support containing a link that will allow you to create your username and password. For security purposes the link will remain active for six hours.
- Please click on the link. A Change/Create Password screen will open. You may use the default username provided or create a new username. Then type in your desired password into the Password field and Confirm Field
- Click on the Save Username and/or Password button.
- Close the window.
- Log into FACTS Family Portal as instructed above.

Thank you for your continued loyalty and support for Middletown Christian. We depend on your support in our efforts to provide the highest quality of education for your children. Your continued support and cooperation are appreciated, as we remain committed to our mission.

Sincerely,

MCS Administration

PICTURE DAY:

EL DÍA DE LA FOTO:

Tuesday, August 27, 2024
 \ martes, 27 de agosto, 2024

Middletown Christian School

Order today on
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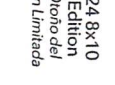



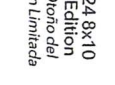


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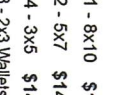






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Lifetouch + Shutterfly

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Questions? Contact our Help Center at lifetouch.com/support-us. Select K-12 School Photography for assistance.

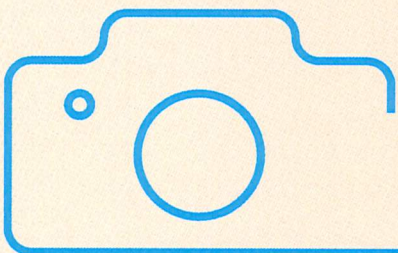
¿Preguntas? Comunícate con nuestro Centro de Ayuda en lifetouch.com/support-us. Selecciona Fotografía Escolar K-12 para recibir asistencia. When you pay by check, you authorize us to process the payment as a check transaction, or to use information from your check to make a one-time electronic fund transfer from your checking account. A service fee may be charged on returned checks. Post-dated checks are not accepted. By compiling and submitting this order form, you are agreeing to all of Lifetouch's terms and conditions located at www.lifetouch.com/terms-conditions and to our privacy policy located at www.lifetouch.com/privacy. Cuando pagues con cheque, nos autorizas a procesar el pago como una transacción mediante cheque o a usar la información de tu cheque para realizar una transferencia electrónica de fondos desde tu cuenta de cheques por única vez. Por cheques rechazados se podrá aplicar un cargo. No se aceptan cheques de pago diferido. Al completar y enviar este formulario de pedido, aceptas todas las condiciones de Lifetouch ubicadas en www.lifetouch.com/terms-conditions y nuestra política de privacidad ubicada en www.lifetouch.com/privacy

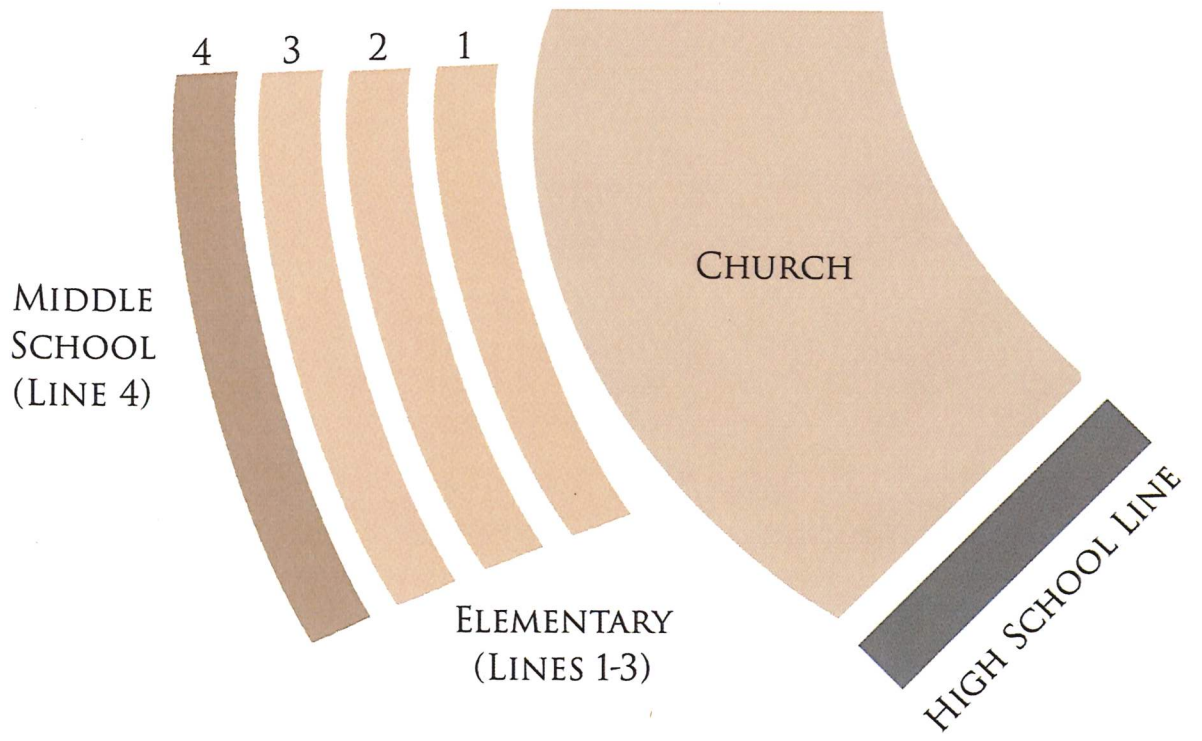
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FALL **PICTURE** AUGUST 27 DAY

Fall Picture Day is coming on Tuesday, August 27th. Students are permitted to wear dress clothes to school on picture day. All dress clothing must meet MCS uniform standards for length and modesty. Girls—all shirts must have a modest neckline. Girls must wear a knee-length skirt/dress OR dress pants (similar to the style of school approved school pants for girls) NO jeans or leggings. Girls choosing skirts/dresses, the lengths must measure to the knee, please note that some dresses have a sheer outer layer with an attached slip underneath the garment, the slip must measure to the knee as well. Boys—shirts must have sleeves. Boys grades K-5th may wear shorts similar to dress code shorts/pants (no jeans/denim). Boys 6-12th must wear pants that meet daily dress standards (similar to boys approved school pants) no jeans/denim.





MIDDLETOWN
CHRISTIAN EARLY
LEARNING CENTER

SCHOOL



MIDDLETOWN
CHRISTIAN SCHOOLS

Middletown Christian Schools Anti-Bullying Policy

Policy Statement

Middletown Christian Schools prohibits acts of harassment, intimidation, or bullying. A safe school is necessary for students to learn and achieve. Harassment, intimidation, or bullying disrupts students' abilities to learn and therefore will not be tolerated.

Definition

“Bullying” or “harassment” or “intimidation” (together referred to as “bullying” for purposes of this policy) is any gesture or written, verbal, graphic, or physical act (including electronically transmitted acts – i.e., cyberbullying) exhibited toward another particular student more than once that is reasonably perceived as being dehumanizing, intimidating, hostile, humiliating, threatening, or otherwise likely to cause fear of physical or emotional harm.

Bullying may involve, but is not limited to:

- unwanted repeated teasing
- threatening
- intimidating
- stalking
- cyberstalking
- cyberbullying
- physical violence
- sexual, religious, or racial harassment
- public humiliation

- destruction of property
- rumor or spreading of falsehoods

Reporting an Incident of Bullying

Students may report complaints of bullying (whether directed toward themselves or others) to any faculty or staff member. All faculty and staff members must report, in writing, all allegations of bullying to the principal (Form AB-1). The principal must document, in writing, all complaints regarding bullying in order to ensure that problems are addressed appropriately and in a timely manner. Reporting incidents of bullying may be done anonymously (Form AB-2). Witnesses to the bullying incident are encouraged to fill out a report as well (Form AB-3).

Investigation

The principal is responsible for determining whether an alleged act is in violation of this policy. The principal shall conduct a prompt, thorough and complete investigation of the alleged incident. The principal will maintain a record of each investigation regarding bullying. The parents of the students involved shall receive notice from the school on the outcome of the investigation

Consequences

The following factors will be considered in determining the appropriate response to students that commit one or more acts of bullying:

- age, development, and maturity levels of the parties involved

- degree of harm
- surrounding circumstances
- nature of the behavior
- past incidences or continuing patterns of behavior
- relationships between the parties involved
- context in which the alleged incident(s) occurred

The following are examples of possible consequences should allegations of bullying prove true:

- admonishment/counseling/parent conference
- temporary removal from the classroom
- loss of privileges
- after-school detention
- in-school suspension
- out-of-school suspension
- expulsion
- legal action

Prevention

Middletown Christian Schools desires to prevent instances of bullying before they happen and relies upon the following to do so:

- the Word of God (Bible curriculum)
- classroom instruction (Health, Bible)
- classroom visits/instruction by the school principal or designee
- annual training for school employees



Please Follow link for [MCS Student Handbook 2024-25](#)